



CITY OF OCEAN CITY
DIVISION OF PLANNING
115 12th STREET
OCEAN CITY, NJ 08226
(609)399-6111 * FAX (609)399-8419

**APPLICATION TO THE
CITY OF OCEAN CITY
ZONING BOARD EXECUTIVE COMMITTEE**

Submission Requirements. An application for Review by the Zoning Board Executive Committee shall include one (1) original and two (2) copies of this completed form and all the required attachments described below.

- Zoning Board Application Number _____
- Applicant's Name _____
- Applicant's Mailing Address _____
- Name of Agent (if applicable) _____
- Agent's Mailing Address _____
- Phone numbers: (Home) and (Work) _____
- Email address: _____
- Lot number, Block number and Street address of the subject premises _____

- Three (3) sets of plans clearly showing *on one sheet* the four elevations as approved by the Zoning Board and the four elevations with the proposed changes,
- A written list of the proposed changes and an explanation of why the changes are necessary.
- Application fees as required (\$375.00 Application).

Executive Review requests **must** include all of the following:

- Detailed "As Approved" and "Proposed" drawings / elevations;
- Cover letter explaining the proposed changes and reasons why the Executive Committee should approve the request;
- A listing of all "As Approved" bulk items (to include all bulk criteria - not only those for which variances were requested) and "Proposed" bulk items. Note: not necessary if there are no changes to any of the bulk criteria.

No Executive Review will take place until all of these materials have been received.

I, _____, being duly sworn according to law
(Name of Applicant or Agent)
hereby certifies that the information presented in this application is complete, true and accurate.

Signature: _____

Date: _____



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ESCROW FEES SUBMITTED
FINANCIAL RESPONSIBILITY STATEMENT

Section 25-1300.15.2 Amounts Specified Are Estimates, of the Ocean City Zoning Ordinance, 88-27, Volume II, reads as follows:

The amounts specified for escrow deposits are estimates, and it is recognized additional escrow fees may be necessary in particular applications. In the event that more than the amount specified for escrow is required in order to pay the reasonable costs incurred, the applicant, shall prior to being permitted to move forward in the approval procedure, or prior to being permitted to move forward in the approval procedure, or prior to obtaining Certificates of Occupancy for any portion of the application project, pay all additional required sums.

I have read Section 25-1300.15.2 and understand that additional escrow fees may be charged at a later date. I herewith agree to pay these additional charged fees. If I fail to pay these fees when requested, I understand that the City will also charge reasonable attorney's fees for the collection of these fees.

Please Print Clearly

(Name)

(Daytime Phone)

(Billing Address)

(Signature)

(Date)

Note: The application will be deemed incomplete if all information above is not fully completed.