



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

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## ATTENTION

### **BEFORE YOU SUBMIT A ZONING APPLICATION FOR A SHED - DID YOU PROVIDE THE FOLLOWING?**

- ❖ Zoning Permit Application with the following information:
  - The applicant's name, address, phone number, fax number, and email address;
  - The name, address, phone number of the owner if different from the application;
  - The lot and block numbers and street address of the subject property;
  - The use of the building, structure, or land (single, duplex, triplex, etc.);
  - The property's Zoning District;
- ❖ A survey of the subject property;
- ❖ Three (3) sets of plot plans –  
On the survey plot where the shed will be located (4' from the side and rear property lines), what size the shed will be (up to 100 square feet is permitted), and the existing and proposed impervious coverage of your lot. (one may not go over their zones impervious coverage).
- ❖ If you have a duplex or condo units (letter signed by the co-owners approving the location of the shed).
- ❖ Check, money order, cash, or credit card for the correct amount \$125.00
- ❖ Letter confirming approved plans may be submitted to the Zoning Office from the Board Secretary, and/or HPC if necessary.

**Ordinance 25-300.1.2(e) and 300.15(e)**

ZONING OFFICE  
115 12<sup>th</sup> Street, OCEAN CITY, NJ 08226  
PH: 609-399-6111 FAX: 609-399-8419

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