



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

25-1200.1.2 Application Requirements.

An application for a Zoning Permit by the lot owner or his authorized agent shall include an Ocean City Zoning Permit application form, and include or be accompanied by the following:

- a. The applicant's name, address and signature.
- b. The name, address and signature of the owner, if different from the applicant.
- c. The lot and block numbers and street addresses of the subject premises.
- d. A statement of the use or intended use of the building, structure or land.
- e. A current (not older than twelve (12) months) signed and sealed survey of the subject premises.
- f. An elevation plan drawn to scale, showing the building or structure to be erected including signs to be placed thereon, their content and manner of construction. **(Three sets of Architectural Plans)**
- g. A plot plan and supplemental drawings as required, drawn to scale showing proposed and existing conditions related to: **(Three plot plans separate from the Architectural Plans)**
 1. Buildings with their dimensions;
 2. Signs;
 3. Parking area;
 4. Front, side and rear yard setbacks;
 5. Percentage of building coverage;
 6. Percentage of impervious surface coverage;
 7. Floor area ratio;
 8. Building height;
 9. All vegetated areas and landscaping;
 10. Topographic elevations and contours on site, and extending five feet (5') onto adjoining properties;
 11. Location of and screening to be used for refuse storage areas, outdoor mechanical equipment and pilings;

ZONING OFFICE

115 12th Street, OCEAN CITY, NJ 08226
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12. Easements of any kind;
 13. An axiomatic roof diagram showing roof pitch and details of all features;
 14. Plans showing the elevation of the first habitable floor, elevation to the roof ridge and any roof extensions (cupolas, etc.), the elevation and extension from the wall of all roof and dormer eaves, measured as required by this Ordinance.
- h. The resolution and signed plans from any application approved by either the Planning Board or Zoning Board involving the subject property.
- j. The Zoning Officer may waive any requirements deemed not necessary for review of an application for a Zoning Permit for a shed, HVAC, propane tank, fence or similar improvement. Such waivers shall be noted on the approved Zoning Permit and on the approved survey/plot plan.

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